

LOCAL CHAPTERS

1. The Council may authorize formation of Local Chapters of the Academy at places where ten or more Fellows reside within the geographical location. The Chapters will operate in accordance with the Memorandum of Association, Rules and Regulations of the Academy and Ordinances as framed by the Council from time to time.
2. The Council shall lay down the geographical jurisdiction of each Centre where Fellows reside within its boundary and shall be affiliated to that Chapter.
3. The Chapters shall elect from amongst the Fellows affiliated, a Chairman and an Honorary Secretary. The chapters may also coopt other Members as deemed appropriate to form the Executive Committee for its smooth functioning. The term of the Executive Committee shall ordinarily be for three years, after which a new Committee will be formed. The election of the Committee should be completed latest by the last day of December of the year.
4. The term of the Executive Committee shall commence from 1st January of the year following the election. The Chapters should give their views on matters pertaining to engineering and technological policy in the country. The Chapters at its first meeting will draw a detailed Programme of proposed activities for the year and inform the Fellows attached and the Council. The Chapters will have interlinkages with other local Academies, learned Societies, R&D, Universities, Industry and others to have meaningful participation between these Institutions and the Indian National Academy of Engineering. The Chapters should take up issues of specific concern of local interest and organize workshops, lectures, symposia etc. The Chapters may also appoint special Committees and/or Groups of experts to carry out related activities.
5. The Chapters should bring out Reports, Newsletters, Honours, Distinctions and Awards conferred on Fellows and information on significant engineering and technological interest. These Reports should be sent quarterly to the Academy for publication in the INAE Newsletter.
6. The Chapters should act as 'search forums' to identify young engineers who have excelled in engineering research, innovation and technological development and encourage them to participate in their activities.
7. Fellows affiliated to Chapters shall nominate as many suitable persons from the spectrum of engineering profession for the Fellowship, Research Fellowship, Professorship, Awards, etc. to the Academy Secretariat.
8. The Chapters will keep a record of the meetings, activities etc. They shall also keep proper books of accounts with respect to monies received and expended including assets and liabilities. They shall prescribe to the relevant Rules and Regulations of the Academy in force. The certified/audited statement of accounts for the financial year ending should be submitted to the Secretariat by last day of June.
9. The Council will, as considered appropriate, fund the activities of the Chapters. The Chapters on their own will also generate resources through organized meetings, lectures, workshops etc. The Chapters shall refund any surplus of monies received while retaining reasonable amount of working capital with them.

10. The Chapters shall not be entitled to retain surplus funds arising from Academy Symposia/Seminars etc. which take place in their region and shall not be liable for any shortfall resulting therefrom.
11. Return by Ist Class/II AC rail fare will be admissible to all outstation Fellows attending the meetings of the Chapters. For local Fellows, the expenditure incurred on conveyance either in own or public transport will be reimbursed as per the rates decided by the Chapters.
12. The Chapters will forward to the Council a full report of the activities by mid-November for inclusion in the Annual Report of the Academy.