Guidelines for INAE Travel Grant Scheme for Engineering Students from IITs/ NITs/ Govt. approved Engineering Colleges/ Institutions other than by AICTE

Introduction

1. For enhancing the quality of engineering education in the country and to inculcate a culture for research amongst the students a Travel Grant Scheme is introduced to provide financial support to the engineering students to present papers abroad.

Objective

2. The objective of the scheme is to provide partial travel assistance and registration fees to Bachelor's and Master's Level engineering students for presenting a research paper Physically or Online in an international scientific event (conference / seminar /symposium/workshop/ exhibition etc.) in order to encourage engineering students to engage in research.

Eligibility

3. The eligibility is as under:

   (a) Pre-final and final year students of B.E./B.Tech or Integrated M. Tech and first and second year students of M.E./M.Tech from IITs/NITs/ Govt. approved Engineering Colleges/ Institutions other than by AICTE /Other Universities are eligible under the scheme.

   (b) Students with minimum **8 CGPA or equivalent percentage** and above are eligible to apply under this scheme.

   (c) The student should have a letter of acceptance for presenting a research paper which has been accepted in a conference/seminar/symposium /workshop/exhibition abroad.

   (d) A student is eligible only once during course of his/her study for financial support under the subject scheme.

Financial Support

4. The Financial support for two modes is as under:

   (a) **Physical Participation:** The reimbursement of 100% Registration Fee, Visa Fee and 50% of the actual Airfare for discounted /concessional air tickets in case not claimed from any other source. Actual fare not exceeding AC II Class train fare will be admissible for travel from the Technical Institution to the nearest airport and back. The maximum financial support per student for all above reimbursements is limited to Rs. 1.5 lakh.

   (b) **Online Participation:** The reimbursement of 100% Registration Fee incurred by the candidate in case the paper was presented online through video conference.

Procedure to Apply

5. The procedure to apply is as under:

    (a) A scanned copy of the completed application form duly signed by the Head of the Institution with all supporting documents as per the list of enclosures should be sent by email to **inaehq@inae.in** at least ten weeks prior to the date of presentation of the research paper.

    (b) In case the Application form is not signed by the Head of the Institution, the email should be sent from Head of the Institution from his/her official email ID.

    (c) All supporting documents to be submitted along with the application form as per the list of enclosures mentioned.

    (d) The submission of a proposal does not automatically mean that it has the approval.

    (e) If the paper is co-authored, then a scanned copy of no-objection certificate(s) or from the other author(s) should be enclosed with the application. In case of two or more applications for the same paper(s) only one application will be considered, and priority will be given to the first author.

Submission of the claim & Release of grant

6. The applicant shall submit a claim form in the prescribed format along with all enclosures within one month after the international scientific event is over for processing the release of grant. The entire amount will then be disbursed to the candidate in one instalment.